

**Details on those recommendations outstanding
Status – all Amber (Ongoing with deadline missed)**

Corporate Services

Contract Management

<p>Recommendation R1: The suite of documents that constitute the Procurement rules and guidance should be fully reviewed, updated and reissued to incorporate the detailed findings of this report.</p>
<p>Rationale for Recommendation: The existing guidance relating to procurement and contract management needs to be updated and clarified, and reissued for the use by relevant officers in order to promote better management of contracts across the Council.</p>
<p>Target Dates: End September 2012 (revised) End November 2012 (revised) End February 2013 (revised) End July 2013</p>
<p>Current Position and Explanation for Slippage: Many of the guidance documents have been updated to reflect the audit findings; however the publication of these documents has been delayed due to the current processes around the restructure of the Procurement Team. The publication of the revised guidance documents is now subject to discussions with the Recovery Board in June 2013 to confirm the next steps.</p> <p>(See also Risk Update report – linked to Strategic risk STR0007, and operational risks RES020006, and RES020005).</p>

Social Care, Health & Housing

Housing Rents

<p>Recommendation R2: Regular reconciliations of the Housing Rents system to SAP should be completed by Finance staff.</p>
<p>Rationale for Recommendation: There is a risk that SAP as a central financial record maybe inaccurate, and the use of SAP for budget monitoring purposes may be compromised.</p>
<p>Target Dates: 30th April 2012 (revised) 31st August 2012 (revised) 30th September 2012 (revised) 31st January 2013 30th June 2013 (revised) 31st July 2013</p>
<p>Current Position and Explanation for Slippage:</p>

The first reconciliation to the 2012/13 financial year was completed on 15/03/2013. The two systems were reconciled up to the end of February 2013, but the reconciliation has yet to be completed regularly on a quarterly basis. The first quarterly reconciliation will be completed in early July 2013 for the period April – June 2013.